MintGlobal

Mint Global contains information on over 50 million public and private companies worldwide

How to Access Mint Global Database

To access this database go to: http://library.vu.edu.au

1. Click Databases & E-journals
2. Select ‘M’ (for Mint Global)
3. Please read general guidelines for database use
4. Click on Mint Global

HOW TO SEARCH FOR COMPANIES

The simple one-step company search allows you to identify companies based on a:

- Company name
- BvDEP ID number
- Ticker symbol

1. Type in one or more chains of characters in the provided text box:

The search is matched on the beginning of words (i.e. sun finds suntan, Sunday, etc.)

The search is run on all the above criteria simultaneously. This means that if you enter XXX and this matches with both the beginning of a company's name and to the beginning of another company's identification number, both companies are included the results.

You may use the Boolean operators AND, OR, AND NOT between the different chains of characters you enter. The default operator used when you include a space between two chains of characters is AND. If you include a comma between two chains of characters, it is considered as an OR. To include the operator AND NOT, you need to type it in.

To retrieve companies matching a phrase, put the text in between quotation marks.

2. Click on the Search button to activate the search and view the list of companies complying with the criteria

Company Advanced Search Screen

The available search criteria are organised by category. Use the blue tabs to navigate from one category to another. By default you are presented with the General information category. The other available categories are: Quoted companies, Industry, Financials & employees, Management & ownership, Miscellaneous

You may specify as many criteria as you wish from as many categories as you want. Each criteria that you specify are combined with the Boolean operator AND (i.e. your results comply with all the criteria simultaneously).

- When navigating between categories, each criterion you filled in is summarised at the top of your screen.
- The following links and buttons are available from each of the tabs:
The search options under the quoted companies tab include:

- Search by market capitalisation
- Search by stock exchanges
- Search by indices
- Search by buy or sell recommendations
- Search by P/E ratio

The search options under the quoted companies tab include the:

- Search by buy or sell recommendations
- Search by P/E ratio

There are two types of searches available for this search: the text search and the industrial classification search. You have the possibility to combine a text search with one or more industries from the industrial classification search. By default, the 'AND' Boolean operator will be used to combine the criteria. You may freely change this operator with 'OR', or 'AND NOT'.
When you are finished, you may:

Go to the Results screen by clicking on Search
- Save your search by clicking on Save my search
- Delete and start a whole new search by clicking on Clear search
- Delete the criteria under the tab you are currently viewing while conserving the criteria entered under other tabs by click on Clear tab
- Refine your search using other criteria.

**Financials & employees**

The search options under the financial and employees tab include the:
- Search financials and employee
- Search for a top range of companies
- Include estimated figures in search
- Search by accounting practice

**Management and ownership tab**

The search options under the management & ownership tab include the:
- Search by director/administrator name
- Search by shareholder name
- Search Global Ultimate Owner country
- Search for companies by subsidiary name
- Search by subsidiary country
- Filter: Independent companies only
- Filter: exclude subsidiaries of companies found
HOW TO SEARCH FOR NEWS ARTICLES

News simple one-step search

Access: from the Home page, click on the news box.

The simple one-step news search allows you to identify news articles based on key words. You may search for news articles via the BvDEP News database or via the Moreover Web watch database.

The search via the BvDEP News database is explained hereunder (first text box):

1. Type in one or several words in the available field.
   You may use the Boolean operators 'AND', 'OR', 'AND NOT' between the different chains of characters you enter.
   The default operator used when you include a space between two chains of characters is AND.
   Place the text entered between quotation marks to retrieve articles that contain words matching exactly the text specified.

2. Select one if the following option:

   Search on headlines only:
   Select this option to run the search by matching the criteria entered with the text included in the headlines of all the news articles included in the database. Choosing this option usually retrieves less results than the default option.

   Search the headlines and the articles (default option):
   Keep this option selected to run the search by matching the criteria entered with the both the text included in the headlines and in the article itself.

Click on the Search button to activate the search and view the list of articles complying with the criteria.

Market research simple one-step search

The simple one-step market research search allows you to identify industry reports based on the industry that it covers, the country/region it covers or the title of the report.

1. Type in one or more chains of characters corresponding to the name of an industry sector, country/region or report title:

The search is run on all the above criteria simultaneously. This means that if you enter for example XXX and this matches with the beginning of an industry, the beginning of a country / region and the beginning of a word included in a report title, all reports will be part of the results. Also note that you may type in 2-digit country ISO codes to specify countries (ex: MX selects reports on Mexico).

You may use the Boolean operators AND, OR, AND NOT between the different chains of characters you enter. The default operator used when you include a space between two chains of characters is AND. For long search expressions using different boolean operators, you may use parentheses to set priorities.

Examples:

<table>
<thead>
<tr>
<th>Search strings</th>
<th>Results</th>
</tr>
</thead>
</table>
Utilities OR MX returns all industry reports covering either an industry with the word ‘utilities’ included or covering Mexico.

(Uilities OR Sports) AND NOT (Mexico OR Canada) returns reports that cover either an industry sector with the word ‘Utilities’ or ‘Sports’ and out of those excludes all reports that cover either Mexico or Canada.

To retrieve industry reports matching exactly the text you enter, put the text in between quotation marks.

2. Click on the Search button to activate the search and view the list of industry reports complying with the criteria.

Note: to access more search options, click on the link Other search criteria.

Advanced market research search – overview

Advanced search screen

The advanced market research search offers more different search criteria allowing you to accurately identify the industry reports you desire.

Search by company name
Search by industry
Search by region/country

Use as many of the available criteria as you wish. Each criteria that you specify are combined with the Boolean operator AND (i.e. your results comply with all the criteria simultaneously).

The following links and buttons displayed on the screen are defined hereunder:

<table>
<thead>
<tr>
<th>Buttons/links</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>Save my search</td>
<td>Save the search steps or the list of articles selected by the search steps</td>
</tr>
<tr>
<td>Clear search</td>
<td>Clear all the criteria that is specified</td>
</tr>
<tr>
<td>Search</td>
<td>Activate the search and view the list of results</td>
</tr>
<tr>
<td>About this</td>
<td>Display the help files associated to the search option</td>
</tr>
<tr>
<td>My saved searches</td>
<td>The links displayed under this heading allow you to load or delete a previously saved search.</td>
</tr>
</tbody>
</table>

ORIGINAL DOCUMENTS SEARCH

Annual Reports, Interim Annual Reports and Social Responsibility Statements Unlike the other databases, there is no advanced search options for the original documents.

The Original documents simple one-step search allows you to identify companies' original documents according to:

- The company to which it is attached (selected by name or identification number).
- The location of company to which it is attached.
- The source from which the original document came

These three criteria are combined with the AND Boolean Operator.

You are here: Home > Original documents

Search for original documents by company name or identification number
Search for original documents by location of the company
Search for original documents by major source
HOW TO SAVE A SEARCH

Access: You may save a search from either:
- The advanced search by clicking on Save my search link from the upper or lower right hand side of the screen.
- From the left frame results or report page by clicking on Save my search.

Save my search dialog

1. Under My saved search is the list of your previously saved search (if any). You may delete or rename a previously saved search by clicking on it and using the buttons Delete or Rename.

2. Select one of the following options:
   - **Your search steps:**
     Select this option to save the criteria you used to produce the list of results rather than the actual list of results. When reloading the saved search, the search is recalculated and the list of results may differ from the current results. Doing this allows you to monitor results that meet your search criteria through time.
   - **The list of companies/articles/reports/directors:**
     Select this option if you would like to save the list of results retrieved from the search rather than the search steps. When reloading the saved search, your results will therefore not change.

3. Give a name to the search you are saving. If you do not change the name, it is the default name that is assigned to the saved search.

4. **Include this file in the Alert system:**
   Activate this option to add the search file to the integrated alert system. This allows you to monitor changes that occurring to companies identified by the search.

5. Click on the button Save to save the search to the application server or on Save to disk to save it to a local drive.

Notes:

- If you decided to include the file in the Alert system, a screen requesting you to specify the criteria is displayed.
- The last search you did is always saved under the name Autosave.

Referencing

Please be aware that you will need to acknowledge the source of your information. If quoting an extract from Mint Global please refer to the Style Guide under VU Library How to Reference Guides for Harvard, APA etc

http://w2.vu.edu.au/library/referencing/