



DATABASE GUIDE

Sage Premier

SAGE Premier contains over 460 full text journals in Business, Humanities, Social Sciences, and Science, Technology and Medicine.

How to Access the Sage Premier Database

To access this database go to: <http://library.vu.edu.au>

1. Click **Databases & E-journals**
2. Select '**S**' (for **Sage Premier**)
3. Please read general guidelines for database use
4. Click on **Sage Premier**

Basic Search

Conduct a Quick search across full text by entering keywords or author(s) names in the text box. Boolean search operators can be used within the single search box. See search tips below. To limit to full text only, tick the box next to "sage content available to me".

Advanced Search

Using the Advanced search will enable you to create a complex "Fielded Boolean" search. For every row of search terms, you can specify the field to which the search is limited to. (Abstract, full text, author, keyword, references, affiliations, DOI, Journal name etc). You can limit to "Sage content available to me", or search across certain journal titles. Limit by date range. Results can be shown by standard or condensed format, by the number of results per page and sorted by relevance or date order.

Browsing

Click on the Browse tab at the top of the page to search by journal title. There is also the option to do a keyword search 'within this journal'. Click on the RSS feeds button to set up alerts. To Browse by discipline, click on subdisciplines under the five major categories

Search Tips

Use the quick search box to create a search query :
Link keywords using AND **australia and trade and china**
Use synonyms using OR **youth OR adolescent**
Use truncation **touris*** will search for tourism, tourist, tourists, etc
Use quotation marks to find phrases "**rheumatoid arthritis**"
Parentheses are used in a more complex search query to separate query terms.
For example:
("touri*" OR travel) AND ("climate change" OR "global warming")

Results

Once you perform your initial search, you can click on the resulting links for full text content . These may be HTML or PDF.

To perform another search click on advanced search or quick search. To edit search, click on "Modify this search".

Printing, Emailing & Saving including EndNote and RefWorks

To save a number of articles/abstracts, click on the check box, "add to my citations".

Then click on the tab at the top "My marked citations".

Click on save/email/print/download.

Click on "printer friendly view" and a URL link will appear.

To save the marked citations click on "save to my computer"

You can also save/export to 'my citation manager'. There are Refworks and EndNote options.

To save or print individual articles, click on the full text link under each abstract.

Documents are in PDF Format (requires Adobe Acrobat Reader).

Printing -click on Adobe's print icon. Then click on print.

Saving- click on Adobe's save icon then Name the file using a PDF extension name .pdf

Email- use the bookmark feature with URL link or attach the saved article to your email.

Referencing

Please be aware that you will need to acknowledge the source of your information.

If quoting an extract from Sage Premier, look at the referencing information at the top of the abstract. However, you will need to change this to the Referencing Style your Faculty requires, for example Harvard or APA.

Here is an example entry from Sage Premier

New Communication Technologies, Old Questions

Yzer, Marco C., Southwell, Brian G.

American Behavioral Scientist, Sep 2008; vol. 52: pp. 8-20

Here is the above entry for your assignment using the Harvard Style

Yzer, MC & Southwell, BG 2008, 'New Communication Technologies, Old Questions', *American Behavioral Scientist*, vol. 52 no.1, pp. 8-20, viewed 28 July 2008, retrieved from Sage Premier.

Here is the entry for your assignment using the APA-5th Style

Yzer, M. C., & Southwell, B. G. (2008). New Communication Technologies, Old Questions, *American Behavioral Scientist*, 52, 8-20, retrieved 28 July 2008 from Sage Premier.

VU Library How to Reference Guides for **Harvard, APA etc**

<http://w2.vu.edu.au/library/referencing/>